



Surrey Civilian-Military Partnership Board

Agenda

Council Chamber, Woodhatch Place, Reigate, RH2 8EF
10.00 am, Thursday, 20 April 2023

Please note this meeting is held in private and is not open for the public to attend. The papers are published on the website for information only.

Contact: Sarah Goodman, Community Protection Group, Surrey County Council, Tel 07581 337394 or email armedforces@surreycc.gov.uk

1	Welcome and Apologies	Chair	
2	Minutes of the last meeting and matters arising <ul style="list-style-type: none"> • Employment support at ATC (Pirbright) from Woking and Guildford Councils • Early years update 	Chair	(Pages 3 - 10)
3	Head Quarters SE Update <ul style="list-style-type: none"> • Engaging 16-18 year olds • Longmoor Leadership Challenge • Task Force Commander Update 	Richard Moore/Col Shamus Kelly / Capt Paul Cody	(Verbal Report)
4	Pirbright Soldier Academy Update and involvement of local partners to plan infrastructure	Col Shamus	(Verbal Report)
5	2023 Annual Conference <ul style="list-style-type: none"> • Feedback from conference • Annual report 	Peter/Sarah	(Pages 11 - 18)
6	Recognise and Remember Update <ul style="list-style-type: none"> • Armed Forces Week • Reserves Day • Veteran Hubs 	Brig Paul Evans/Peter/Sarah	(Verbal Report)

7	SERFCA Update <ul style="list-style-type: none"> • Gold Leadership Luncheon • Surrey Gold and Silver applications 	Col Patrick Crowley	(Verbal Report)
8	Supporting volunteering Exploring how the Board can help promote volunteering opportunities within: <ul style="list-style-type: none"> • Cadet Force Adult Volunteers • SSAFA Case Workers 	Col Patrick/ Kevin Large	(Verbal Report)
9	Veteran Friendly GPs To discuss next steps to encourage further GPs to become veteran friendly	Tony Shipley	(Verbal Report)
10	Forces Connect Round Up <ul style="list-style-type: none"> • Forces Connect App • Armed Forces Awareness training 	Peter/ Sarah	(Verbal Report)
11	AOB	Chair	
12	Date of next meeting 10am-12pm on Wednesday 11 October 2023. Venue TBC	Chair	

Board Members

Col John Baynham	11 Infantry Brigade
Canon Peter Bruinvels	SCC Civilian Military Liaison Advisor
Helyn Clack	Chair
Capt Paul Cody	1st Battalion Irish Guards
Col Patrick Crowley	SERFCA
Brigadier Paul Evans DL	Recognise and Remember Task Group
Sqn Ldr Bryan Jones	ssafa
Lt Col Shamus Kelly	Army Training Centre (Pirbright)
Supt Tom Budd	Surrey Police
Richard Moore	11 Infantry Brigade
Michael More-Molyneux	Lord-Lieutenant
Daniel Mouawad	Surrey Chief Executives
Reverend Roland Olliff	Diocese of Guildford
Louise Punter	Surrey Chambers of Commerce
Capt Samuel Richards	Garrison Representative
Shannon Saise-Marshall	Surrey Leaders
Anthony Shipley	Surrey Heartlands
Ellie Vesey-Thompson	Deputy Police and Crime Commissioner
Andrea Newman	Surrey County Council



SURREY CIVILIAN-MILITARY PARTNERSHIP BOARD

Minutes of the meeting held on 13 October 2022, The Army Reserve Centre, Guildford Road, Farnham GU9 9QB.

Present:

Col John Baynham	11 Infantry Brigade
Canon Peter Bruinvels	SCC Civilian Military Liaison Advisor
Helyn Clack	Chair
Col Patrick Crowley	SERFCA
Brigadier Paul Evans DL	Recognise and Remember Task Group
Debbie Goldsmith	Garrison Representative
Sarah Goodman	Surrey County Council
Sqn Ldr Bryan Jones	ssafa
Richard Moore	11 Infantry Brigade
Michael More-Molyneux	Lord-Lieutenant
Daniel Mouawad	Surrey Chief Executives
Louise Punter	Surrey Chambers of Commerce
Capt Ryan Robinson	1st Battalion Irish Guards
Shannon Saise-Marshall	Surrey Leaders
Supt Tom Budd	Surrey Police
Lt Col Steven Garmory	4PWRR

Apologies:

Lt Col Shamus Kelly	Army Training Centre (Pirbright)
DCC Nev Kemp	Surrey Police
Andrea Newman	Director of Communications & Engagement
Reverend Roland Olliff	Diocese of Guildford
Anthony Shipley	Surrey Heartlands
Ellie Vesey-Thompson	Deputy Police and Crime Commissioner

1 WELCOME AND BRIEF BY CO OF 4PWRR [Item 1]

Lt Col Steven Garmory welcomed all to the Army Reserve Centre Farnham and gave an overview of the history and current work of 4PWRR.

2 WELCOME AND APOLOGIES [Item 2]

Helyn Clack (Chair) welcomed all and invited those who hadn't previously attended to introduce themselves. Apologies were noted as above.

3 MINUTES OF THE LAST MEETING AND MATTERS ARISING [Item 3]

Minutes of previous meeting were agreed.

Surrey Armed Forces Covenant Report

Printed copies of the report have been produced and circulated. The report has been well received and proved very useful for engaging with partners. The report is also [published on the Surrey County Council website](#)

Officers have started work on the 2022-23 report. **Action All:** Please share information and images which could be included in the 2022-23 report. A draft will be produced ahead of the conference in March 2023.

4 11 SECURITY FORCE ASSISTANCE BRIGADE UPDATE [Item 4]

Strategic Update – Col John Baynham

A verbal update was given to the board outlining changes and focus of 11 Brigade. They continue to be extremely busy and recent operations have included:

- Ongoing support with training for Ukrainian forces (5000 trained to date with target of 10,000 by end of the year)
- The Queen's Jubilee and funeral
- Migrants in Calais
- On standby to support winter resilience where needed

Irish Guards are now back in 11 Brigade following public duties with London District and will continue their role as a Task Force Commander for Surrey.

Engagement:

- SE Leadership Challenge – 400 people attended the Longmoor event over two days in October from schools, explorers and employers (many of which were from Surrey)
- Employer Recognition Scheme – Surrey is doing well with organisations registered as Bronze, Silver and Gold. It was noted that a number of Surrey local authorities are wishing to proceed to silver this year when the application process opens.
- Schools Engagement Programme ongoing across the county in seven Surrey schools.

A reminder to all that the [Armed Forces Covenant Trust Fund](#) has money available under the following programmes:

- [Force For Change Programme](#)
Closing date: 14 Nov 2022
Grants of up to £10,000 for community projects that reduce isolation and promote integration
- [Reaching and Supporting Armed Forces Communities Programme](#)
Closing date: 14 Nov 2022
Up to £100,000 over up to 3 years.

It was noted that councillors are well placed to inform projects or charities in their local area who may be eligible to apply for funds. Sarah Goodman is happy to discuss any potential bids and provide support.

Action All: Spread the word about this funding opportunity.

Events to note:

- 20 Oct 2022 - SERFCA Lord-Lieutenant Awards Ceremony at Guildford Cathedral.
- 9 Nov 2022 – Heritage Day event at Brookwood Cemetery. Seeking to involve further education colleges and community representatives such as members of the board. Will highlight the unique nature of service.

Action: Louise Punter to link in with Richard Moore and support with further education contacts where helpful.

TASK FORCE COMMANDER UPDATE:

ATC Pirbright - Lt Col Shamus Kelly

Debbie Goldsmith provided a verbal update on behalf of Col Shamus regarding ATC Pirbright:

Events to note:

- **27 September 2022 - Hosted an engagement and training day** with the Surrey Armed Forces team for Armed Forces Champions and Covenant leads across the county. It was a very positive and productive day, doing much to build understanding and strengthen partnerships.
- **28 October 2022 - Royal British Legion Surrey Poppy Launch 2022**
ATC Pirbright will again host the launch of the poppy appeal in Surrey. All members of the board have been invited.
- **15 March 2023 – Surrey Armed Forces Covenant Conference**
Annual event will be hosted again in Granby Hall.

Remembrance – main focus for ATC Pirbright will be events at Brookwood Cemetery and supporting Guildford, Woking and Knaphill.

Pass Off Parades

Members of the Board were invited to attend a pass of parade at Pirbright.

Action: Debbie to share dates with the Board, who would be very welcome to attend.

Footpath / tunnel

Hoping work will begin shortly to create a safe walkway under the railway bridge in Pirbright. It was noted that this is a great example of partnership and will do much to improve safety – especially for young families.

1st Battalion Irish Guards – Capt Ryan Robinson

The board welcomed Capt Ryan Robinson, who gave a verbal update on the work being undertaken by the Irish Guards who have now returned to 11 Security Force Assistance Bridge.

Prince William presented their new colours in May and they were the last Battalion to troupe new colours in front of Queen Elizabeth II.

The Battalion were honoured to provide support to the Jubilee and the state funeral. Africa is the current focus of activities - providing training and support in Tanzania, Uganda and returning from Sierra Leon.

From January 2023 they will support the training of Ukrainian forces. Capt Robinson stated his intention to invite Board members to up Barracks in due course to develop links and discuss what is possible.

The Board agreed they would be keen to attend and to reciprocate – ensuring local councils provide necessary resources and support to the Battalion.

5 SERFCA UPDATE [Item 5]

Verbal update given by Col Patrick Crowley, with a brief preliminary introduction to SERFCA for those new to the board - SERFCA supports reserves and cadets and connects defence with the community, working closely with 11 Brigade.

Events:

- **Oct 2022** – First ever Employer Recognition Scheme Regional Awards held on board HMS Warrior. Was a big and successful event.
- **20 Oct 2022** – Lord Lieutenant Awards in Surrey taking place at Guildford Cathedral. Board members welcome.
- **5 Dec 2022** – Reserve units and local community engagement units will meet with Armed Forces Champions in Farnham Reserve Centre at the Annual Surrey SERFCA Committee Meeting

Defence Employer Recognition Scheme

[The Defence Employer Recognition Scheme](#) (ERS) encourages employers to support defence and inspire others to do the same. Surrey is well represented but it would be great to be able to make further awards.

A number of borough council in Surrey are keen to gain silver and Col Patrick confirmed that the next round should now be open to applications.

6 RECOGNISE AND REMEMBER [Item 6]

Verbal update given by Brig Paul Evans.

Armed Forces Week 2022

A number of events were held across the county. The event at Guildford Cathedral was very well attended.

Recognise and Remember Task Group

Productive meeting held on 16 Sept 2022, focusing on two main areas:

Remembrance 2022

Discussed what events were happening including looking at some of the challenges including guidance around road closures. The Board discussed the difficulty when recommendations from the local Safety Advisory Groups did not recommend road closures when locally it was anticipated that Remembrance Events are likely to be particularly well attended this year. There was a call for Surrey Police to be more positive and pro-active with guidance in this area.

Action: Chair to contact Police Commissioner and SCC Emergency Planning team to discuss.

Veterans Hubs

A number of veterans hubs in Surrey are struggling for want of a small amount of funding. Two possibilities raised:

- It was suggested that Surrey County Councillors might be able to help using the [Members' Community Allocation - Surrey County Council \(surreycc.gov.uk\)](https://www.surreycc.gov.uk)
- Consider looking at [Armed Forces Covenant Fund Trust](#)

Action: Brig Paul Evans to share details with the board of those hubs which might need funding support.

Action: Set up a task and finish group to work out how hubs and attendance could be improved.

7 ARMED FORCES ACT 2021 [Item 7]

A verbal update given by Canon Peter Bruinvels

Work is ongoing to support the new legislation in Surrey in a number of ways:

Forces Connect Armed Forces Awareness Training / new Covenant Duty
Training sessions continue online and in person.

Action: Share Peter's training slides

Surrey Leaders and Surrey Chief Executives

An update was provided by Canon Peter Bruinvels at their meeting. There was a noted enthusiasm for ERS scheme.

Surrey Commissioning Board

Attended a Surrey Commissioning Board meeting to see how new duty can be included in commissioning processes going forwards.

8 VETERAN FRIENDLY GPS [Item 8]

There are currently only 11 Veteran Friendly GPS in Surrey and work is ongoing with partners from Surrey Heartlands to increase this number whilst ensuring it is a meaningful exercise. The paper circulated with the agenda set out the actions currently in place to support this workstream which includes presentations at forthcoming meetings with GPs. It was noted that an item has also been requested at a future meeting of the Health and Wellbeing Board.

Action: Board members were asked to promote this initiative as appropriate including asking their local surgery if they are Veteran Friendly.

9 EDUCATION UPDATE [Item 9]

An update was provided which covered the following:

- Recent results have shown big improvements at KS1 and KS2 for service children however at Early Years service children are still achieving less well than their civilian peers.
- To help address this some eligible settings are being encouraged to apply for a grant from the Armed Forces Covenant Fund Trust for additional interventions.
- Officers are looking at best practice for use of Service Pupil premium in schools and eligibility around reservists.

Action: Lord Lieutenant please share paper with DLs to support their early years work.

10 EMPLOYMENT SUPPORT [Item 10]

- Work Experience – SCC are exploring work experience options for both service leavers and service children.
- Woking Borough Council are looking to see how best to promote local job opportunities to spouses based at Pirbright.
- Military Pathway into the Police – Tom Budd to raise internally and with colleagues nationally how ex-service skills could be mapped against the Police degree to provide a positive pathways into the Police.
- Continuing to work closely with Job Centre Plus in Surrey and they have some good opportunities for armed forces community. The Armed Forces Champion of DWP is now part of the Recognise and Remember Task Group.

11 AOB [Item 11]

Agreed date for Surrey Armed Forces Covenant Conference – Wednesday 15 March 2023 at ATC Pirbright

12 DATE OF NEXT MEETING [Item 12]

10am – Thursday 20 April 2023. Venue TBC

Meeting ended at: 12.00 pm

Chairman

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Feedback Summary

Surrey Armed Forces Covenant Conference 2023

15 March 2023 – ATC Pirbright

Brief Summary:

- Highest number of bookings recorded, with over 100 people registered before the agenda was announced
- 150 attended
- 100% of those who provided feedback said they found the conference informative.
- Responses received highlight that the speakers and their personal stories were the most valued element of the conference.
- Lack of time was the biggest challenge

Feedback received via email:

- I thoroughly enjoyed the agenda yesterday and from chatting to people in the breaks and afterwards, I wasn't the only one!
I have made some new contacts which are going to pay dividends with supporting the veteran community.
- We are wondering if possible the Video re how it is to be a military spouse could be made available to us or if you could reach out to here for permission for our service to be able to show this when we are doing our Veteran Aware/AFC training to our teams etc? We found this quite a powerful and frank video and feel that our staff would benefit from seeing this
- It was great to interact with so many people at lunch.
- Still reflecting on your cracking conference.
- Just a note to personally thank you and your fantastic team for a brilliant day yesterday. It was thoroughly enjoyable and informative and I am enormously envious of the support you are able to muster. And meeting Johnson Beharry was the icing on the cake!
You have given me hope for the future!
- One of the best to date. I think personally that having so many different contributors from school children to veterans was a really interesting part of the conference, it painted a fascinating picture of the army through different sets of eyes.
- Very well organised with amazing speakers, especially moving contributions from those serving, veterans and families of service people, very humbling experience with lots to ponder over.
- The event could not have gone any better, thanks to all your hard work to bring so many disparate people together from around the county and beyond! You joined dots superbly between different organisations and roles associated with the Civil-Military relationship. I have to say that all of the morning's speakers were superb and made the time before lunch quite emotional. All of the speakers generated a great deal of interest and the need to follow-up in some areas.

The impact on the children and the partner

The need to maintain, enthusiasm, interest and commitment to all elements of the Armed Forces community, particularly those that influence family life.

Actions speak louder than words.

that the AFC (or at least its application) is evolving and adapting and dare I say improving with time as more stakeholders adopt its principles

What did you like most about the event?



Foreword thinking presentations & consideration of children's support

Morning speakers

The speakers were excellent.

Johnson Beharry guest was incredible

I particularly enjoyed the personal testimonials from those who are serving or have served learning and families about the issues affecting them.

The speakers from the Forces were amazing, especially the two amazing 15 year old's, the military spouse, the Chelsea Pensioner and Johnson Beharry

Johnson Beharry's life story

The stories from serving personnel sharing they journeys, the children, the military wife, the Head Teacher of Kings International and of course Johnson Beharry was the highlight.

The varied programme

You wonderful cohort of speakers!

most of the content

Johnson Beharry's inspiring talk, However all the speakers were inspiring and gave real insight into life across the board for all service personnel

All the guest speakers, absolute privilege to hear real stories of their lives, great to hear the children's accounts and then finished by Johnson Beharry's heroism.

Varied speakers

the life stories were amazing

the speakers

Journey through the Services and Keynote Speaker

variety of speakers throughout the day

the personal stories that everyone told

Guest speakers bringing it to life

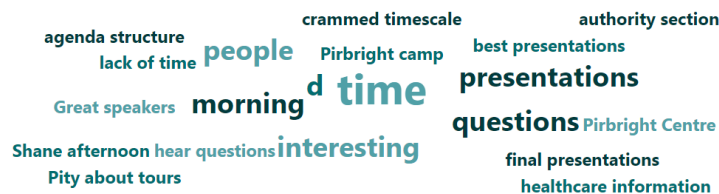
speakers, hearing real life stories

The spectrum of subjects covered and the honesty of the presentations and discussions.

Keynote speaker and openness and forth righted views of the speakers

The Speakers, both in person and online, were very impressive and put practical experience of the AFC and military life on front of providers who may not have experienced military life

What did you like least?



Needed more breaks!

Lack of opportunity to ask questions/ hear questions. Great speakers but Shane afternoon slots so rushed

The poor time management, agenda structure and the chiring. Some of the best presentations were at the end when it had overrun and people were leaving. The presentations could have been more evenly spread out through the day

The lack of time

Nothing springs to mind . Pity about tours around ATR Pirbright Centre

There should have been more breaks in the morning - it was a lot to sit through and ran behind

Some of the interesting speeches were rushed - perhaps too much packed in to an agenda

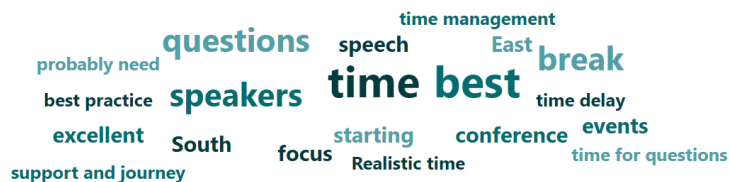
Nothing

Entering Pirbright camp

NHS and local authority section, as most of us were already aware, the cramped timescale id not help.

in context of the conference was not sure why the ICS was being explained but it was interesting to me
Nothing - it was amazing.
Nothing
Long morning session
All seemed rushed.
n/a
I liked everything
the fact that it went over time and people were unable to ask questions
nil
took a while to get into the camp, but ID at all was checked
The slight problems caused by over running and the impact on those delivering the final presentations.
Strategic healthcare information was not relevant to me.
Its a year until the next one

Suggestions for next conference:



Short tea break AM & PM

Allow more time for questions
Realistic time management of items
I think too much is put into the agenda as last year we also ran out of time.
Invite defence Secretary to give key note speech and answer questions about both situation of serving personnel ,families and veterans.s
There was a big focus on Government and public services organisations - it would be great to highlight larger corporates who can engage with the Armed Forces too
More interactive conference - break away for workshops at some point in the day to enable more discussion in groups. More focus needed for longer speeches and opportunity for more questions.

I have attend nearly all if not all of the conferences and this years was most definitely the best. The raw personal stories make if so you never forget the overall message of the covenant, and they are the part I will never forget truly humbling.
No, it was all very good. Very well organised.
More of the same, but with wider South East participation!
no
Allow more time for starting as queues to get in led to start time delay and then speakers over ran - they probably need more time
Keep up the excellent variety of speakers.
Needed at least one morning break
More life stories
n/a
Another Keynote Speaker
More of the same it was fantastic. I have had the privileged to attend many of these events and this one by far was the most outstanding!!
It would be good if you get get Veterans in to talk about there difficulties and the support and journey they went through being supported by a charity - those who struggled with housing, mental and physical injuries that have come through the other side highlighting what support they had from start to finish.
None
It would be good to hear more about best practice within the County, as we heard from the GP.
Pirbright is an excellent choice, given its facilities.
It might be nice to produce a directory of relevant contacts throughout the South East so that conversations may continue post event

Other comments:



As times overran it was difficult to manage to speak with many people and see all the displays, so missed out on many things

Being a former Army Reservist I feel slightly disappointed about the lack of support one receives . They seem to cast you away once you have completed your service career. The MOD should have a body to check the well being of former serving Army Reserve personnel many of which have served on operations which may have impacted upon this. They need to keep a record of these Army Reservists so local services can support them .

Brilliant day!

I am a Carers Practice advisor for Surrey county council, my job is to ensure that no one is left behind often this is the case with Carers especially someone caring for a veteran, I would very much like to talk about this at your next Conference if you could spare a 5 minute slot for myself and my colleagues to give some ideas about making carers visible.

I do hope these conferences continue, they are a very valuable research and keep the AFC current even in times of relative peace for our armed forces

I thought that it was an excellent, well balanced and very well organised conference with much to take away in terms of information and issues to be addressed, some of which are beyond the County to address. particularly those relating to MoD processes.

Thanks for having us, it was really worthwhile

Thanks. Great opportunity to learn more

This was a well prepared conference enjoyed by all who attended.

What an inspiring day, thank you! I was so touched by the personal stories that were shared, but also picked up some really great tips, advice and contact details

Your staff did a fantastic job, well done to all concerned.

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